



Study Abroad SQM Report Guideline

SQM Report

American Studies Leipzig strongly encourages students to study abroad or pursue an internship and thus has created a Professional Skills Module (SQM) for Study Abroad/Internships for both the BA and MA. In order to receive full credit (10 LP), you will need to write a final SQM report. For the Internship SQM Guidelines, please see here for the BA, and here for the MA.

Your Study Abroad SQM Report should include a description as well as an analysis of your study abroad experience. The following questions may serve as a guideline:

- Why did you decide to study abroad?
- How/where did you apply for your study abroad?
- How did you fund your study abroad?
- What courses did you take at your host university?
- What other interests/activities did you pursue (for instance, extracurricular activities)?
- How did you benefit from your study abroad experience personally, academically, and professionally?
- What advice can you give to students who are considering studying abroad?

Procedures and Deadlines

There is no specific deadline for handing in the report. Therefore, you should make sure to meet your supervisor and agree on a date with her/him early on in the term. In general, reports are handed in by the end of every term.

Format and Length

The report may be submitted in English or German. Individual instructors may stipulate you use either of the two. Your report should be about 3,000-3,500 words, excluding notes and bibliography. This is roughly 8-10 pages of text in 1.5 spacing. Unless your supervisor requires you to use a different style sheet, formatting and quotation style must consistently follow the MLA, APA, or Chicago Manual of Style.